

Email Your Group



Step 1 - Make sure you are logged in at www.coe22.com. In the upper right you will see “HELLO YOUR NAME.” Click on “My Account.”

The Church of Eleven22

HELLO GREG ▾

MY ACCOUNT

LOG OUT

My Account

Account Info

Change Password

Connection Requests

Vision Ambassador Connections

Join A Group Connections

Groups

Mixed Knapp/Kelemen 32082 (Leader ★)

Compassion Volunteers (Member)

Online-only Dgroups (Connector ★)

Greg Knapp
55 years old (10/30/1968)
Male
Married

Contact Information

Home Address
1 Main Street
Jacksonville, FL 32250

Phone
(555) 555-5555 Mobile

Email
gregory.knapp@coe22.com

Step 2 – Scroll down and find the group you want to email. Click on that group.

The Church of Eleven22

HELLO GREG ▾

Online-only Dgroups (Connector ★)

Next Step Response Team - Eleven22 Online (Member)

New Believer Ambassador - SP (Member)

Test Mens Knapp 32250 (Leader ★)

Baptism Teachers - SP (Member)

Communion (Member)

Baptism Ambassadors - SP (Member)

Next Steps Response Team-FLE (Member)

Compassion Serve Team (Member)

Test Mens Knapp 32250

This is a group to run online tests on. Do not join. It's not a real disciple group.

Group Details:

Type: Men Only
Time of Day: PM
Day of Week: Wednesday
Childcare: No
Online Only: Yes
Group Was Launched from Discover Group: No
Meeting Method: In Person
Launching Campus:
Launching Leader: Greg Knapp
Launching Group: Group type: Disciple Group

Leaders:

- Greg Knapp (Leader)

Roster Attendance

Active Members

Next Page →

Email Your Group



Step 3 - Scroll down to the bottom and click "Email Roster."

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(Member)

Compassion Serve Team (Member)

Group Signups

Roster Attendance

Active Members

Albert Anyone (Member)
(555) 555-5555 (Mobile)
noemail@gmail.com
Add Discipleship Note

Greg Knapp (Leader)
(555) 555-5555 (Mobile)
1 Main Street Jacksonville, FL 32250
gregory.knapp@coe22.com
Add Discipleship Note

Donald Duck (Member)
(123) 456-7890 (Mobile)
123 Street Rd St Augustin, FL 32095
erin.stevens@coe22.com
Add Discipleship Note

Mickey Mouse (Member)
(123) 456-7890 (Mobile)
(111) 111-1111 (Home)
No No, FL 00000
datatoperationsteam@coe22.com
Add Discipleship Note

+ Add Member **Email Roster**

Login | My Account

Step 4 – You will see the people in your group. You can remove anyone in the “To” field by clicking the “x.” Put your email address in the “From Address” field. DO NOT check “Bulk Communication.”

To: 4 People **DO NOT Check** Bulk Communication ⓘ

Greg Knapp ✕ Mickey Mouse ✕ Donald Duck ✕ Albert Anyone ✕ Remove All Pending Recipients

From Name * Greg Knapp

From Address * info@coe22.com

Reply To Address * **Your Email Address Here**

Subject ⓘ * **Email Subject Here**

Message ⓘ

Attachments Upload

Email Your Group



Step 5 - Type your message in the “Message” field. If you have attachments you can also add those.

Greg Knapp ✕ Mickey Mouse ✕ Donald Duck ✕ Albert Anyone ✕ [Remove All Pending Recipients](#)

From Name *
Greg Knapp

From Address *
info@coe22.com

Reply To Address *
Your Email Address Here

Subject ⓘ *
Email Subject Here

Message ⓘ

Type your email message here.

Screenshot

Step 6 – To Send it immediately just hit “Send Communication.” You can also schedule a date and time to send your message. After you set the date and time, click “Send Communication.”

Delay Send Until

Send Communication Send Test Save as Draft