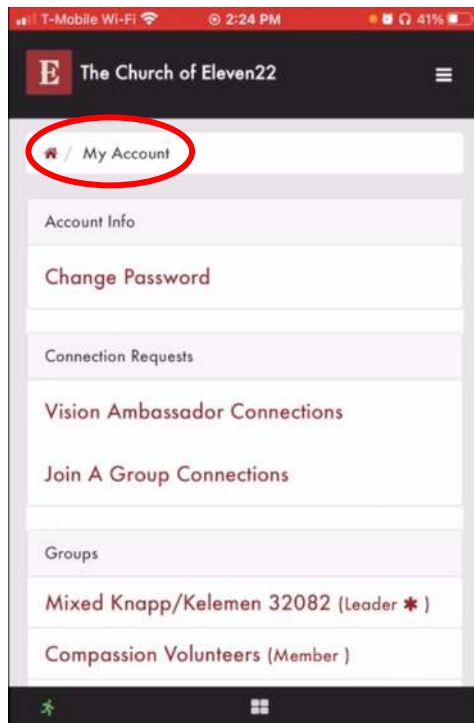


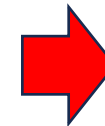
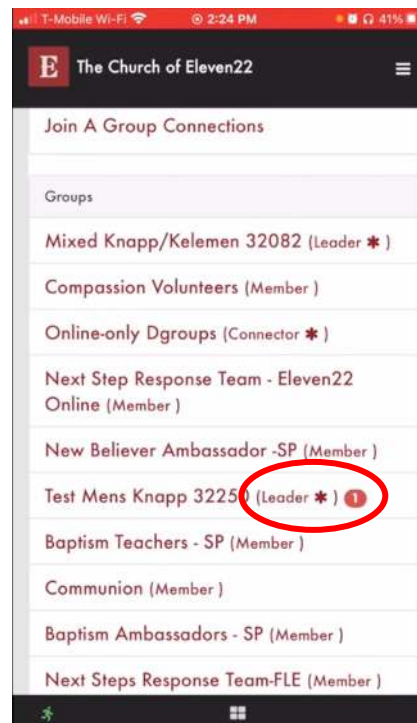
Add a Pending Member, Mobile



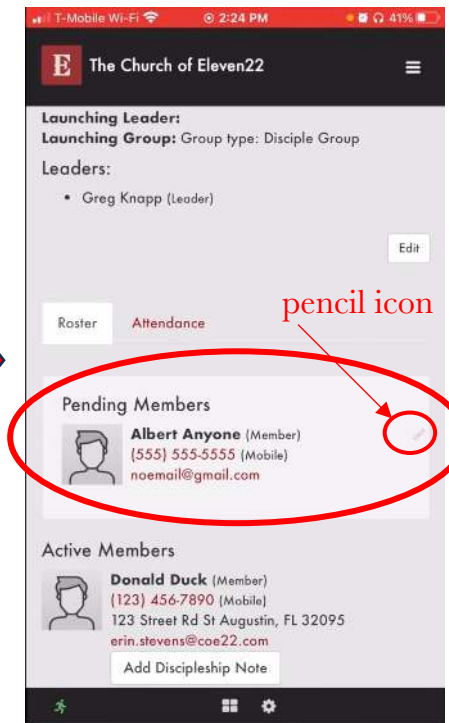
Step 1 - Make sure you are logged in and in “My Account.”



Step 2 - Scroll down until you see your group with the red bubble indicating you have a “Pending” member.



Step 3 - Scroll down until you see your “Pending” member and click on the small pencil icon.



Reach out to the “Pending” member by text, phone call and email to welcome them.

Add a Pending Member, Mobile



Step 4 – Even if they did not respond to your phone call, voice mail or text, move them from “Pending” to “Active” so your discipleship minister knows you contacted them. Select “Active” and always remember to hit “Save.”

The screenshot shows a mobile application interface for 'The Church of Eleven22'. The top status bar indicates 'T-Mobile Wi-Fi', '2:24 PM', and '41%' battery. The app header includes the church logo and name, and a menu icon. Below the header, there are three list items: 'Baptism Ambassadors - SP (Member)', 'Next Steps Response Team-FLE (Member)', and 'Compassion Serve Team (Member)'. A 'Group Signups' button is visible below these items. The 'Person' section shows a dropdown menu with 'Albert Anyone' selected. The 'Member Status' section has three radio buttons: 'Inactive', 'Active', and 'Pending'. The 'Active' radio button is circled in red. The 'Role' section has a dropdown menu with 'Member' selected. The 'Communication Preference' section has two radio buttons: 'Email' (selected) and 'SMS'. At the bottom, there are two buttons: 'Save' (circled in red) and 'Cancel'. The bottom navigation bar includes the church logo, 'Login | My Account', and icons for home, app, and settings.