

Step 1 – Login to your account. Click your name in the upper right and then click "My Account." Your groups are listed on the left side of the page and your status in the group is in parentheses.



# IMPORTANT – In order to add someone to your group they must have an account/profile in the Rock (our data system).

Step 2 - If the new member doesn't have an account/profile in the Rock, have them go to <u>www.coe22.com</u> and click LOGIN in the upper right of the screen, click on "Register for a New Account" and fill out the web form.

The Church of Eleven22 | Pastor Joby Martin | Jacksonville, Florida

E Login | CoE22.com

A / Login

Login
Username
Password
Keep me logged is
Login Register for a New Account Forgot Account
Need help? Here is a video tutorial on how to register for a new account.
To access your giving information, go to PushPay or email giving@coe22.com
B Login   My Account



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Step 3 – Have them fill out the webform and click the red "Next" button in the lower left. They now have an account/profile in the Rock and can be added to your group.

Account Registration	
PLEASE NOTE: Rock will be down for a period of time on Monday, January 8, 2024 from approximately 4pm-8pm EST. Logging i	nto your account and accessing your information may not be available during this time.
New Account	Your Information
Username *	First Name *
Password *	Last Name *
Confirm Password *	Email
	Gender
	· · · · · · · · · · · · · · · · · · ·
	Birthday *
	rnone Numbers
	Mobile SMS Unlisted
	Campus
Next	

Step 4 –There are two ways to add someone to your group. The easiest way is for you to send them a link. To do this go to <u>http://www.my.coe22.com/find-a-group</u>. Use the filters to drill down and find your group.

#### **Step 01: Select Group Preferences**

Choose your preferred type of group, day and time and hit "Search".

Screenshot

#### Step 02: Browse Group Map

After entering your search, all available groups will show in a map view. Scroll past the map to view available groups in a list view.

#### Step 03: Join Group

Click "join" and your leader will contact you within 48 hours.

#### Type Mixed Group Men Only U Women Only □ 1825 🚯 Time of Day 🗆 AM PM 🖸 Day of Week Wednesday Childcare **Online Only** 🗌 Yes D No Search Clear



Step 5 – Scroll down past the map and you will see a list of "cards" for all the groups that match your search criteria. Now use command F on a Mac, or control F on a PC, to search for your last name. The "card" for your group will appear with your search term highlighted.



Step 6 – Right click the "Join" button and click "copy link address." Paste the copied link into an email or text it to your friend to join your group.

	my.c	oe22	.com/fin	d-a-group										۵	#	Ð	1		Relaunch to up
CA.	-	in .	🗁 G1	🗅 greg	🗅 Reg	🗅 Gigs	C coach	C apple	<b>500</b>		knapp	1/1		÷	×	<b>D</b> P	C rep	E.	🗀 All Boo
								Ma	tching	g Gro	oups								
		M	ens C	onway :	32082		1	lest Men	s Knap	p 322	250	Mens F	uller	3222	25				

#### Wednesday at 6:00 PM

We are a men's group that plans to dive deep into God's Word, follow along... more info



Mens Long 32224 Wednesday at 7:00 PM

We are a public group for men to meet at the Panera bread at the... more info Wednesday at 6:00 PM

This is a group to run online tests on. Do not join. It's not a... more info Join O en Link in New Tab Open Link in New Window Open Link in Incognito Window Save Horizon Copy Link & drivess

Mens Wagg 32211 Wednesday at 7:00 PM

Men disciple group to do life together

Wednesday at 6:30 PM

A group of men of all ages looking to strengthen their relationship with Christ and... more info



Mens Tavarez 32081 Wednesday at 8:00 PM

01:42

A men's group geared towards discovering and deepening our relationship with Jesus

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Step 7 – The other way you can add a member to your group is to scroll down to the bottom of your account page and click "Add a Member."

E The Church of Eleven22				HELLO GREG -	
	Greg Knapp (Leader) (555) 555-5555 (Mobile) 1 Main Street Jacksonville, FL 32250 gregory.knapp@coe22.com Add Discipleship Note	R	Mickey Mouse (Member) (123) 456-7890 (Mobile) (111) 111-1111 (Home) No No, FL 00000 datatoperationsteam@coe22.com Add Discipleship Note		
Login   My Account				Add Megber D Email Roster	
	VISIT	JOIN US	GIVING		
904.685.6722	Campuses	Online	Give Now		
communication@coe22.com	Kids	Disciple Groups	Why Give		
(f) 🔰 💿 🕩	Students	Serve			
© The Church of Eleven22™	1825 - Young Adults	Mission & Church Planting	OPPORTUNITIES		
		Care & Prover	Open Positions		

Step 8 – Fill out the form with the member's name, email and phone number and hit "Submit." It's not necessary to fill out their address. Someone on the disciple groups team will then add that person to your group, typically within 24-48 hours.

	Group page and add the new member there.		
Next Step Response Team - Eleven22 Online (Member )	Your New Member's Name First Name *	Your New Member's Last Name Last Name =	
New Believer Ambassador -SP Member )			
Test Mens Knapp 32250 (Leader 🛊	Your New Member's Email Email *	Your New Member's Phone Number Phone Number	
	8	3	
Baptism Teachers - SP (Member )	Address		
Communion (Member )	Address Line 1		
Baptism Ambassadors - SP	Addres Line 2		
Next Steps Response Team-FLE (Member )	City Submit Cancel	FL Y 7in	
Compassion Serve Team (Member			