

Give Online

First Time Giving Online:

- 1. Go to coe22.com/give > select "Give Now"
- 2. Choose your campus
- 3. Enter your donation amount at the top
 - 3a. Select your gift type (one time or recurring) NOTE: the default is one time
 - 3b. If giving recurring, select your preferred frequency > Click "Next"
- 4. Enter your cell phone number > Click "Send code"
 - 4a. Enter the six-digit security code that was texted to you > Click "Confirm"
- 5. Enter First Name, Last Name and Email > Click "Next"
- 6. Elect to give by credit card or bank account by clicking the method you prefer
 - 5a. If you chose to give by credit card, enter your card number, expiration date, CVV number and zip code > Click "Next"
 - 5b. If you chose to give through your bank account, enter your routing and account number and select the correct account type (NOTE: the default is "Checking") > Click "Next"
- 7. Confirm the details of your gift
- 8. Donor will receive a confirmation email for their gift

Subsequent Giving Online (if you chose <u>not</u> to set up a recurring gift):

- 1. Go to coe22.com/give > select "Give Now"
- 2. Select your campus
- 3. Enter your donation amount at the top > Click "Next"
- 4. Enter your cell phone number > Click "Send code"
 - 4a. Enter the six-digit security code that was texted to you > Click "Confirm"
- 5. Confirm payment method > Click "Give"
- 6. Donor will receive a confirmation email for their gift

Give using the COE22 App

First Time Giving in the App:

- 1. Open the App > Tap "Give" on the bottom right
 - 1a. Tap "Click to Give"
 - 1b. Tap "Continue"
- 2. Select your campus
- 3. Enter your donation amount at the top
 - 3a. Select your gift type (one time or recurring) NOTE: the default is one time
 - 3b. If giving recurring, select your preferred frequency > Tap "Next"
- 4. Enter your cell phone number > Tap "Send code"
 - 4a. Enter the six-digit security code that was texted to you > Tap "Confirm"
- 5. Enter First Name, Last Name and Email, Enter credit card info
- 6. Confirm payment method > Tap "Give"
- 7. Donor will receive a confirmation email for their gift

Subsequent Giving in the App (if you chose <u>not</u> to set up a recurring gift):

- 1. Open the App > Select the GIVE tab > Select "Campus" 1a. Confirm Amount > Tap "Next" 2. Enter your cell phone number > Tap "Send code"
- 2a. Enter the six-digit security code that was texted to you > Tap "Confirm"
- 3. Confirm payment method > Tap "Give"
- 4. Donor will receive a confirmation email for their gift

Give Using Text Messaging

First Time with Text Giving:

1. Text "GIVE" to 441122

2. Tap link, select campus

3. Enter Amount > Tap "Next"

4. Enter your cell phone number > Tap "Send code"

4a. Enter the six-digit security code that was texted to you > Tap "Confirm"

5. Enter First Name, Last Name and Email. Enter credit card info

5a. Confirm payment method > Tap "Give" 6. Donor will receive a confirmation email for their gift

Subsequent Use of Text Giving (if you chose <u>not</u> to set up a recurring gift):

- 1. Text "GIVE" to 441122 > open link > select campus
 - 1a. Confirm Amount > Tap "Next"
- 2. Enter your cell phone number > Tap "Send code"
- 2a. Enter the six-digit security code that was texted to you > Tap "Confirm"
- 3. Confirm payment method > Tap "Give"
- 4. Donor will receive a confirmation email for their gift

Changing Your Recurring Gift/Updating Account Info (Name, Email, Giving Method, etc.):

- 1. Go to coe22.com/give > Click "Giving history"
- 2. Enter your cell phone number > Click "Next"
- 3. Enter the six-digit security code that was texted to you > Click "Sign in"
- 4. Top right menu:
 - 4a. To see giving statement > See "Giving statements"
 - 4b. To update Recurring gift > Click "Home" > See "Recurring gifts" section and "Edit"
 - 4c. To update Account info > Click "Profile"
 - 4d. To add or remove payment method > See "Payment methods"